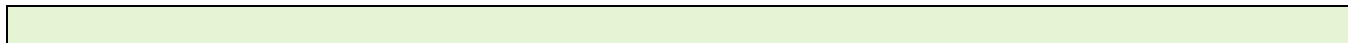




Request For Enrollment Verification

North Georgia Technical College
Office of the Registrar
PO Box 65, Clarkesville, GA 30523
Phone: 706-754-7768 Fax: 706-754-7777
Email: registrar@northgatech.edu



Please note: Anticipated completion dates will be set in accordance with the number of hours listed in the catalog for the program of study. Any information released before drop/add period is over will reflect pending status.

Name: _____ Former Last Name (if any): _____
Student ID or Social Security #: _____ Date of Birth: _____
Present Address: _____
City: _____ State: _____ Zip Code: _____
Phone: (____) _____ NGTC Email: _____

1. Indicate Purpose of Enrollment Verification

Insurance Military DFACS Office
 Loan Deferments Loan Default Other: _____

2. Select ONE Delivery Method for Enrollment Verification

Fax to: Name: _____ Fax #: _____
 Email to: Name: _____ Email: _____
 Mail to: Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____

Pick up* from an NGTC receptionist on the following campus: Blairsville Clarkesville Currahee

***The Registrar's Office will call when the form is ready to be picked up by the requesting student. Photo ID is required.**

3. Select TIMELINE for Enrollment Verification

Send verification NOW.
 Send verification after the drop/add period for: Fall Spring Summer

Student's Signature: _____ Date: _____

This form should only be used when enrollment information is not available on the Student Clearinghouse Website.

_____ Issued By (Registrar's Office Representative)	Office Use Only	_____ Date Issued	<input type="checkbox"/> Keyed in Banner
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North Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law). For complaints or information, contact Mike King, VP of Student Affairs at 706- 754-7711 (Title VI, IX, II), or Daniel Gregg, special services contact at 706-754-7728 (Sec. 504/Title I/ADA) on the Clarkesville campus. 10/30/13